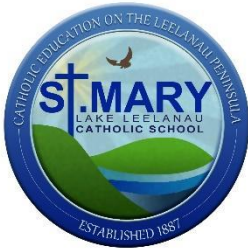


**School Advisory Council Meeting Minutes**  
**Thursday, October 22, 2020**



The meeting was conducted in the church social hall to allow for proper distancing. Mike called the meeting to order at 6:37 p.m. and the Council prayed the Lord's Prayer.

**Voting Members in attendance:** Anne Grant, Kelly Mitchell, Gretchen Mork, and Michael Wiggins. **Absent:** Jill Butryn, Amanda Kohler, Peter Morio, and Cory Schaub.

**Administration, Teachers and Guests in attendance:** Megan Glynn, Lori Schaub, Paula Korson, Tina VanderWulp and Laura Tarsa (guest).

**1) Approval of Minutes**

- a. The meeting minutes of August 20, 2020 were not approved due to lacking a quorum. Note: The minutes will be addressed via email for approval.

**2) Council Notes**

- a. The SAC updated membership letter and contact information pages were disseminated for the handbook (blue binder).

**3) Unfinished Business**

- a. Voting-members in attendance were provided their SAC email addresses.
- b. Executive Committee members are in the process of contacting new school families.
- c. We are still in need of a scribe for our meetings.
- d. Parent survey questions need to be established by December meeting. Our intent is to have the parent survey available for Catholic Schools Week.

**4) New Business**

- a. The SAC Training Workshop is scheduled for Tuesday, November 17 in the Gaylord offices. **NOTE: This training has been postponed once again.**

**5) Standing Agenda**

- a. Committee Reports
  - i. Principal – Megan.  
Megan handed out and discussed a memo regarding a COVID exposure. The memo is included here.

Megan provided a written report outlining: Enrollment, Curriculum Night, Stratford, High School Retreat, Fall Spirit Week, Student Testing, and Safety Drills. The report is included here.

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- ii. Development – Paula.  
Paula disseminated a written report that is included here. Fundraising, marketing, enrollment, and staffing were highlighted.
- iii. High School – Megan.  
In addition to her report mentioned above, Megan indicated that fall athletics is wrapping up (cross country and volleyball), and football is in the playoffs.
- iv. Spiritual Emphasis – Tina.  
Tina discussed the Boxes of Joy program (Cross Catholic Outreach) is happening in the school again this year. St. Mary is a drop-off center again.

All Souls Day, November 2, students will dress up as saints!

- b. Pastor – Father Bryan is on vacation.

**6) Meeting Review**

- a. Comments | Questions
- b. Assignments for Action
  - i. Father Bryan to interview Laura Tarsa for Council membership.
  - ii. All concerned need to continue to search for a scribe for our meetings.
  - iii. SAC members (ad hoc committee?) to establish parent survey questions by the December meeting.
  - iv. Mike to forward August meeting minutes to voting-members for approval.

The meeting ended at 7:56 p.m. The Council then prayed the Memorare.

Next Meeting: **Thursday, December 10, 2020.** Time and place to be determined.

Reports Due in December: **Elementary School, Athletics, Development, Fundraising, Building and Site, and Superintendent Frank Sander.**